



Auckland Airport
COMMUNITY
TRUST

Eligibility

Is your organisation eligible?

- *Organisations must be either a registered charity or be able to demonstrate charitable purpose*
- *Organisations must either be situated within the Trusts 'Area of Benefit' or be able to demonstrate the grant they are applying for is tagged specifically for the community within the Area of Benefit*
- *Grants will not be awarded to individuals*
- *Applications from collaborative groups of organisations will be considered where a fund holder is nominated and listed as the primary applicant*

Is your project eligible?

Applications will only be considered for projects that:

- *Are undertaken solely for the community within the Trusts 'Area of Benefit'*
- *Have a charitable purpose*
- *Fit with the current Trust priorities (as per Trust micro funding criteria)*
- *Organisations that have a current Trust community grant will not be eligible to apply for an existing project*

The following will not be considered:

- *General fundraising appeals*
- *Loan and endowment funds*
- *Business or investment capital*
- *Cost associated with charitable registration*
- *Religious/political advocacy or advancement*
- *Attendance or registration at conferences or seminars*
- *International travel*
- *Current administration costs*

Limitations

There are limitations on the number and frequency of grant applications that can be submitted by any one organisation:

- *Only one application per organisation within any 12-month period*
- *An applicant cannot reapply for a previously declined project*
- *Organisations that are a party to a collaborative partnership application can also apply for a grant in their own right*

Funding Criteria

The Trust encourages organisations offering the following to apply:

- *Education*
- *Community*
- *Arts & Culture*
- *Environment*
- *Sport*
- *Health*

Priority will be given to projects or programmes that support learning opportunities for children and young people, improve the health & well-being of the community, support inclusiveness, promote diversity and bring communities together.

Procedure

How to apply

1. *Complete the micro-funding grant application form*
2. *Submit the form via email to airporttrust@gmail.com*
3. *Attach copy of current financial accounts and a bank deposit slip*
4. *Attach any letters of support and/or supplier quotes if applicable*
5. *Applications must be received by 5pm on the last day of each month. Applicants will be notified via email if they are approved or declined and approved grants will be paid by the last day of the following month*
6. *A list of approved grants will be published on our website and updated each month*

Accountability

Upon full expenditure of the grant, recipients will be required to submit evidence of expenditure (i.e. copies of receipts). No accountability report will be required although we welcome feedback on the use of funds and benefit this funding has made to your organisation.